

## **Tewksbury Youth Center**

286 Livingston Street  
Tewksbury, MA 01876  
978-640-4311

### **Security System Policy**

#### **Video Surveillance System**

This system monitors activity outside and inside the building.

#### **Card Access Security System**

This system monitors each member's check-in/check-out activity

Each member is issued an identification card when they join. Members are required to check in when they enter the building and to check out when they leave the building. Anyone who does not have a card will not be allowed to enter the building.

The Card Access Security System provides us with the necessary building security and tracks every member's check-in/check-out activity. It also has the capability to flag those members who do not have permission from their parent or guardian to leave the building.

We strongly urge parents or guardians to periodically review their child's check-in/check-out activity. Please contact Roy Patterson or Kathy Mulligan at 978-640-4311 to review the activity. Note: We will require identification before we release any information regarding a member.

**The Youth Center is not responsible for members who leave the building. If you have indicated on the Application Form that you want your child's name flagged when they leave the building, you must understand that the Youth Center staff and volunteers cannot prevent your child from leaving the building. However, if a member does leave and their name is flagged, we will make every effort to contact the parent or guardian.**