

**MINUTES  
TEWKSBURY BOARD OF HEALTH  
NOVEMBER 9, 2004**

At approximately 7:50 PM, the Board of Health met jointly with the Board of Selectmen to discuss filling the seat on the Board of Health vacated by Jennie McCarthy. Present were Chairman Stephanie Wilkie, Vice Chairman Edward Sheehan, Clerk Philip French, Thomas Churchill, and Director of Public Health Thomas G. Carbone.

The Boards agreed that it would be important to interview each of the candidates, and scheduled another joint meeting for 6:30 PM on November 23, 2004. The joint session ended at 8:00 PM.

The Board then reconvened at 8:00 PM in the Selectmen's Office.

**Fee Schedule**

*MOTION:* Ms. Wilkie moved to approve the 2005 Fee Schedule, seconded by Mr. Churchill. The motion was unanimously adopted.

**Flu Vaccine Discussion**

The Board was advised that the town would be getting a total of 640 doses of flu vaccine from the state. Mr. Carbone stated that he would like to divert up to 60 of those doses to The Pines, an assisted living facility, for their residents. He reported that Blair House and the Oblate Novitiate were each given their own vaccine by the state, and that Mrs. Desmond was reserving 20 doses for her use. This would leave approximately 560 doses for distribution.

The members discussed eligibility requirements, and decided to open the clinic to all persons meeting the state requirements. The reason for not limiting it to those over 75 years of age was that there are some people in that category that are perfectly healthy, and others out side of it that need it badly. It was decided that pre-registration would be required, that documentation on medical conditions would have to be into the office by noon on November 24<sup>th</sup>, and that we would try to set the clinic on November 30<sup>th</sup>.

Mr. Carbone reported that he would need to bring in temporary personnel for the pre-registration. Ms. Wilkie stated that she would review the doctors' notes for completeness to allow for prescreening prior to the clinic time.

**Holiday Project**

Ms. Wilkie spoke with the members about a holiday project she is working on with her cousin. She has some craft kits which she hopes to sell, with the profits going to purchase holiday gifts fro children in need, possibly at HART House or the Glennis Sheehan Program at the Tewksbury Hospital. The members were supportive of the project, and offered help with it.

The meeting adjourned at 9:00 PM.

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Clerk