

TEWKSBURY BOARD OF HEALTH

Minutes

April 7, 2005

Director of Public Health Thomas Carbone called the meeting to order at 7:00 P.M at the Town Hall Auditorium. Present at the meeting were Phillip French, Thomas Churchill, Christine Kinnon, Ralph McHatton, and Recording Secretary Dawn Cathcart. Edward Sheehan was not present.

Reorganization

MOTION - Ms. Kinnon made a motion to appoint Phillip French as Chairman. The motion was seconded by Mr. Churchill and unanimously voted 4-0.

MOTION - Ms. Kinnon made a motion to appoint Thomas Churchill as Vice Chairman. The motion was seconded by Mr. McHatton and unanimously voted 4-0.

MOTION - Mr. French made a motion to appoint Christine Kinnon as Clerk. The motion was seconded by Mr. Churchill and unanimously voted 4-0.

Discussion

Mr. Carbone stated that the next Board of Health meeting will be on April 28, 2005. The place will be determined at a later time.

Approval of Minutes

MOTION - Mr. Churchill made a motion to approve the Board of Health minutes of March 17, 2005 as presented. The motion was seconded by Ms. Kinnon and unanimously voted 3-0. Mr. McHatton did not vote as he was not present at the meeting.

Board Member Reports

Mr. Churchill stated that he attended the MRC meeting on March 23, 2005. The MRC will help organize community volunteers in the event of a disaster. A label machine was purchased to print ID badges when needed. The next meeting will be on April 27, 2005.

Mr. Carbone stated that the MRC is the Medical Reserve Corp. The MRC helped when Tewksbury did the Flu Clinic. They are still looking for more volunteers. Ms. Kinnon asked how many members there are and where they are recruiting from. Mr. Churchill replied about 100 members and it is mostly from word of mouth and advertising. Most of the members are nurses. Mr. McHatton asked if they are looking for lay people. Mr. Carbone replied yes. The MRC also obtains the names from the state licensing boards. Mr. Carbone stated that the MRC is looking for interested competent people.

Mr. Churchill asked if Tewksbury offered any CPR classes. Mr. Carbone stated that in years past the Fire Department offered classes. He will talk to the Chief.

Public Hearings

56 River Road, Appeal of Orders

Mr. Carbone stated that the owner feels that they are in compliance with the orders that were issued, while the staff disagrees. The staff have met with Attorney Zaroulis and the owners. The issue is if the mold problem has been addressed. The house was inspected last week and they will be going back at the end of April. This should be continued until the May 19, 2005 meeting.

MOTION - Ms. Kinnon made a motion to continue this hearing until May 19, 2005. The motion was seconded by Mr. Churchill and unanimously voted 4-0.

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1220 Main Street, Show Cause

No one from the businesses appeared before the Board. Mr. Carbone stated that Mr. McHatton will not be able to vote on this issue. Mr. Carbone stated that the septic system for 1220 Main Street is failed and orders were issued to connect to sewer or update the septic system. Nothing has been done. There was a question of ownership of land has caused a problem with connecting to sewer. Mr. Carbone stated that he met with Mr. Sideropoulos and Attorney O'Neill and they both said that they'd be here tonight. The connection to sewer doesn't seem to be an option. The best option is to replace the septic system. Mr. Carbone recommended that the contract must be signed by May 1st to upgrade the system and the system must be completed and signed off by May 31, 2005.

MOTION - Mr. French made a motion to order Mr. Sideropoulos to submit a written signed contract to upgrade the septic system to the Board of Health office by May 1, 2005 and that the upgrade must be completed and signed off by May 31, 2005. The motion was seconded by Mr. Churchill and unanimously voted 3-0. Mr. McHatton did not vote.

MOTION - Mr. French made a motion that if either date is not complied with, Shell Food Mart II, Dunkin Donuts and Mr. Sideropoulos must appear for the continued revocation of the show cause hearing and that all previous conditions must remain in effect. The motion was seconded by Ms. Kinnon and unanimously voted 3-0. Mr. McHatton did not vote.

Director's Report

Mr. Carbone stated that he has two CD Rom discs that will be passed around the board from the Massachusetts Associated Health Boards. They include information on the authority of Boards of Health and how to run a public hearing.

Public Hearings Continued

Super Skills Hockey, 20 Carter Street – Request to Operate a Sports Camp

Mr. Carbone read the public hearing notice. Mr. Carbone stated that the state law requires that the Board of Health hold a public hearing before any new camp opens in the Town. A 9 page inspection report is provided.

Mario Martiniello appeared for Super Skills Hockey. Mr. Martiniello stated that Super Skills Hockey has been running hockey camps for over twenty years. They are in operation at Sports World Center, but are not affiliated with it.

Mr. Carbone stated that all the paperwork is in order and he recommends approval.

Mr. French asked if this facility has other summer camps. Mr. Carbone replied yes there were other camps, but they were with previous owners. This is a separate camp.

Ms. Kinnon asked if other towns have been contacted where Super Skills runs other camps. Mr. Carbone replied he has checked with other Health Departments. Ms. Kinnon asked if there was enough parking for the camp. Mr. Martiniello replied it was mostly drop off.

Mr. McHatton asked who is responsible for first aid. Mr. Carbone replied that the Health Care Provider must appoint a Health Care Supervisor, and that that person is responsible.

MOTION - Ms. Kinnon made a motion to approve the request to operate a sports camp for Super Skills Hockey at 20 Carter Street. The motion was seconded by Mr. Churchill and unanimously voted 4-0.

Mr. Churchill asked who would be the medical supervisors. Mr. Martiniello replied that the staff at Super Skills Hockey is First Aid and CPR certified and the Medical Doctor has approved the plan. There will be no

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medications administered at the camp. Mr. Carbone added that the Health Department staff will perform spot inspections.

1120 Main Street – Show Cause Hearing

Mr. Sideropoulos and Del Harmon from Dunkin Donuts appeared for the hearing that was already handled. Mr. Sideropoulos stated that he thought the meeting was at the Police Station. Mr. Carbone provided the dates of the motion. These dates were agreed upon by Mr. Sideropoulos.

Discussions

Mr. French asked that Ms. Huse of 600 Kendall Rd. be notified of the next meeting date and time.

Emergency Operations Plan – Introduction and Section 1

Mr. Carbone stated that the emergency operation plan is needed by the end of June. He is using the template that was provided by MHOA, which he worked on. Mr. Carbone provided a slide show pointing out the highlights of the plan. Mr. Carbone stated that the Health and Homeland Alert Network (HHAN) includes email, phones and Nextels notification abilities. Ms. Kinnon asked what would happen if there are power outages. Mr. Carbone stated that most town buildings have generators. The laptops have eight hour backups and they soon will have wireless internet. Mr. Carbone stated that the Town Manager requested to be removed from the list of people who can activate this plan because he wanted to leave this to the public health officials. Mr. Carbone stated that there will be two sub-sections added to Section 2. Tab F will deal with animals and Tab G for mental health. Mr. McHatton asked if the Town Physician should also have a hard copy of this plan. Mr. Carbone replied that it is a good point and he will be added to the distribution. Ms. Kinnon asked that a workshop be conducted after this is complete. Mr. Carbone stated that this plan needs to be “drilled” within a year of submission. There hasn’t been a town wide drill in years. Mr. French asked if other departments are doing an emergency plan. Mr. Carbone replied that the Fire Department/Police Department have emergency plans in place already.

MOTION - Mr. Churchill made a motion to adjourn at 8:35 PM. The motion was seconded by Mr. French and unanimously voted 4-0.

Approved: _____

Christine Kinnon, Clerk