

TEWKSBURY BOARD OF HEALTH

Minutes

February 17, 2005

Chairman Stephanie Wilkie called the meeting to order at 7:00 P.M at the Police Station. Present at the meeting were Vice Chairman Edward Sheehan, Clerk Philip French, Thomas Churchill, Christine Kinnon, Director of Public Health Thomas Carbone and Recording Secretary Dawn Cathcart.

Discussion

Fee Schedule Changes – School of Massage & Title V Waivers

Mr. Carbone stated that every November he provides the board with a fee schedule. There are two issues that were either not on the current fee schedule or should be increased. The first is a permit fee for schools that teach massage therapy. The current fee is \$50 and this should be increased to \$400 per year due to the increase in time spent on licensing interns. Ms. Wilkie asked how many interns are licensed a year. Mr. Carbone replied approximately 100. The Board could charge the interns an individual fee, but it would be easier to charge the school a yearly fee. There is currently no charge to license an intern. Mr. Carbone added that \$400 seems reasonable and it could be reviewed in November.

Mr. Carbone stated that the other issue is a Title V waiver. The proposed is \$25 but it should be increased to \$50. There are a lot of requests for these. The process is that the waiver is signed by himself, the seller and the purchaser and then it's supposed to be recorded at the Registry of Deeds within fourteen days. This is not happening thus creating duplicate work. One option would be to have the seller/purchaser submit the waiver and have Town Counsel record the waiver but that would be time consuming and he doesn't want to impede services.

Mr. Churchill stated that if \$25 is not enough then increase it to \$100.

Mr. French stated that there could be a sliding scale. For example, \$25 for the original waiver, \$50 if the waiver has to be duplicated, etc. Ms. Wilkie stated that this could be an administrative fee. Mr. Carbone stated that they are not charging anything now, so \$50 per occurrence should be reasonable.

MOTION - Mr. Sheehan made a motion to set the fee for Title V waivers to \$50 for each occurrence. The motion was seconded by Mr. French and unanimously voted 5-0.

MOTION - Mr. French made a motion to change the fee for a school of massage therapy from \$50 to \$400 annually. The motion was seconded by Mr. Sheehan and unanimously voted 5-0.

Public Hearings

Marilyn Huse for 600 Kendall Road – Appeal of Demolition Order

Marilyn Huse joined the public hearing. Mr. Carbone stated that Ms. Huse has met with Mrs. Desmond and Mr. Treachis has driven by the site and there has been work done.

Ms. Huse stated that she sent a letter to her insurance company. Ms. Wilkie asked for a copy of the letter that was sent. Ms. Huse stated that by February 28th she hopes to have a plumber. Ms. Huse stated that she still doesn't have costs from Mr. Huskey. Ms. Wilkie asked that Ms. Huse get a two week itemized cost from Mr. Huskey. Ms. Huse stated that she has worked four days this week for about twelve to fourteen hours. When the pipes first broke, she rented a storage unit and she wants to move more stuff into it. Ms. Huse stated that she wanted to move it little by little but Mr. Huskey wants to move it all in one big truck.

TEWKSBURY BOARD OF HEALTH

Minutes

February 17, 2005

Ms. Wilkie asked where Ms. Huse works. Ms. Huse stated that Monday through Friday she works at Putnam Investments and Saturday and Sunday she works as a receptionist at Coldwell Banker. Ms. Huse stated that she wants to be there when Mr. Huskey is there. Ms. Wilkie asked if Ms. Huse was able to get an advocate through Ms. Desmond. Ms. Huse stated that she is getting a plumber. Ms. Wilkie stated that what she wanted was to get an advocate for legal help, not a plumber.

Mr. French asked Ms. Huse if she contacted the name he gave her. Ms. Huse replied yes, but he never called back. Mr. French stated that he talked extensively to him and he needs information such as which insurance company and policy number he would need to address. He said they would need to know how the pipes burst and if there was heat at the time. If there was no heat, that is grounds for denying the claim.

Ms. Wilkie asked if there was heat. Ms. Huse stated that the heat went out a couple of days before the pipes burst upstairs.

Ms. Wilkie asked if Mr. Carbone could supply Ms. Huse with a list of plumbers.

MOTION - Ms. Wilkie made a motion that by February 28, 2005, the following information is needed from Ms. Huse:

1. Call the insurance adjuster or write a letter to the Board stating she will not call.
2. Written itemization for work by Mr. Huskey.
3. Copy of letter Ms. Huse sent to the insurance company.
4. Information or contract with licensed plumber.

The motion was seconded by Mr. French and unanimously voted 5-0.

Roger Liu – Update on Tobacco Education

Mr. Carbone stated that Mr. Liu could not be here tonight. Mr. Carbone presented the draft tobacco education forms that Mr. Liu has done. There will be a mailing to the South Tewksbury area and it will target both kids and adults. The State grant will pay for the mailings. There could also be a press release. This is still being worked on.

Appointment with Mark Singleton – Community Service Opportunities

Mr. Singleton did not show up for his appointment.

Approval of Minutes

MOTION - Mr. Churchill made a motion to approve the Board of Health Minutes of February 3, 2005. The motion was seconded by Ms. Kinnon and unanimously voted 5-0.

TEWKSBURY BOARD OF HEALTH

Minutes

February 17, 2005

Directors Report

Mr. Carbone stated that he hopes to have the draft emergency plan for discussion next meeting.

Mr. Carbone stated that there is a DEP seminar next Thursday at Wilmington High School. Ms. Kinnon asked for the information on the seminar.

Mr. Carbone stated that he has scheduled a show cause hearing for closing the shell gas station for not comply with orders to connect to sewer.

MOTION - Mr. French made a motion to adjourn at 8:00 PM. The motion was seconded by Ms. Wilkie and unanimously voted 5-0.

Approved: _____

Philip French, Clerk