

**TOWN OF TEWKSBURY
WATER ENTERPRISE FUND
FISCAL YEAR 2009 PROPOSED BUDGET**

3/14/08

Budget Presentation:	Budget Recommendation:	Budget Article:
REVENUES	Recommend that the following sums be appropriated to operate the water enterprise fund	To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the water enterprise fund or take any other action thereon.
User Fees 4,980,337		
Water Liens 250,000		
Connection Fees 15,000		
Meter Replacement Fee -	Salaries 1,158,870	
Investment Income 50,000	Expenses 1,169,380	
Other Income 19,000	Capital Outlay 64,656	
Total 5,314,337	Reserve Fund 25,000	Voted:
	Debt 1,889,790	That the following sums be appropriated for the water enterprise fund.
	Subtotal 4,307,696	
EXPENSES		
<u>Direct</u>		
Salaries 1,158,870	Board of Selectmen 2,462	Direct Expenses
Operating Expenses 1,169,380	Town Manager 17,936	Salaries 1,158,870
Capital Outlay 64,656	Accounting 5,659	
Reserve Fund 25,000	Computer Services 2,687	Expenses 1,169,380
Debt	Assessor 12,964	Capital Outlay 64,656
Principal - Maturing Debt 1,321,081	Treasurer/Collector 86,039	Reserve Fund 25,000
Interest - Maturing Debt 523,209	Town Counsel 4,844	Debt 1,889,790
Interest - Temporary 45,500	Administrative Services 1,830	Subtotal 4,307,696
Total 4,307,696	Town Clerk 3,648	Indirect Expenses 1,006,640
	Community Development 19,185	Total \$ 5,314,337
<u>Indirect</u>	Town Hall 2,091	
Board of Selectmen 2,462	Auxiliary Buildings 1,067	And that \$5,314,337 be raised as follows:
Town Manager 17,936	Building Dept 33,597	
Accounting 5,659	Dept of Public Works 251,550	Department receipts \$ 5,314,337
Computer Services 2,687	Health Dept 7,876	
Assessor 12,964	Group Insurance 299,223	
Treasurer/Collector 86,039	Retirement 240,847	
Town Counsel 4,844	Medicare 13,135	
Administrative Services 1,830	Subtotal 1,006,640	
Town Clerk 3,648		
Community Development 19,185	Total \$ 5,314,337	
Town Hall 2,091		
Auxiliary Buildings 1,067	\$5,314,337 to come from water enterprise revenues.	
Building Dept 33,597		
Dept of Public Works 251,550		
Health Dept 7,876		
Group Insurance 299,223		
Retirement 240,847		
Medicare 13,135		
Total Indirect Expenses 1,006,640		
Total Expenses 5,314,337		
Surplus/Deficit 0		

Water Subsidy to General Fund

Revised 2/4/08

Dept	Category	Percentage	FY09 Amount	Total	FY09 Allocation	Total	Total Dept	Monthly Alloc
Accounting	Salary	2.50%	214,832	5,371	100.0%	5,371		447.57
	Operating	2.50%	11,522	288	100.0%	288	5,659	24.00
Computer Services	Salary	1.50%	160,911	2,414	100.0%	2,414		201.14
	Operating (A)			273	100.0%	273	2,687	22.74
Collector	Salary (B)			57,852	100.0%	57,852		4,820.97
	Operating	10.00%	261,771	26,177	100.0%	26,177	84,029	2,181.43
Treasurer	Salary ©	1.50%	133,987	2,010	100.0%	2,010	2,010	167.48
Assessor	Salary (5111)	5.00%	251,863	12,593	100.0%	12,593		1,049.43
	Operating	1.50%	24,750	371	100.0%	371	12,964	30.94
Town Clerk	Salary	1.50%	227,928	3,419	100.0%	3,419		284.91
	Operating	1.50%	15,269	229	100.0%	229	3,648	19.09
Board of Selectmen	Salary	1.50%	29,000	435	100.0%	435		36.25
	Operating	1.50%	135,120	2,027	100.0%	2,027	2,462	168.90
Building Dept (E)	Salary			33,515	100.0%	33,515		2,792.90
	Operating	1.50%	5,450	82	100.0%	82	33,597	6.81
Community Dev	Salary (D)	-	-	18,794	100.0%	18,794		1,566.17
	Operating	1.50%	26,080	391	100.0%	391	19,185	32.60
Admin Services	Salary	1.50%	103,522	1,553	100.0%	1,553		129.40
	Operating	1.50%	18,500	278	100.0%	278	1,830	23.13
Town Manager	Salary	5.00%	352,359	17,618	100.0%	17,618		1,468.16
	Operating	5.00%	6,368	318	100.0%	318	17,936	26.53
Town Hall	Salary	2.50%	21,374	534	100.0%	534		
	Operating	2.50%	62,270	1,557	100.0%	1,557	2,091	174.26
Auxiliary Bldgs	Operating	2.50%	42,685	1,067	100.0%	1,067	1,067	88.93
Town Counsel	Operating	2.50%	193,743	4,844	100.0%	4,844	4,844	403.63
Health Dept	Salary	2.50%	284,890	7,122	100.0%	7,122		593.52
	Operating	2.50%	30,157	754	100.0%	754	7,876	62.82
DPW	Admin Salary (F)			-		124,019		10,334.92
	Fleet Maint Salary			-		31,371		2,614.25
	Electrician Salary			-		-		-
	Admin Operating			-		41,400		3,450.00
	Fleet Operating			-		44,540		3,711.67
	Elect Operating			-		1,480		123.33
	Fleet Capital			-		4,820		401.67
	Elect Capital			-		3,920	251,550	326.67
Group Insurance	Operating					299,223	299,223	24,935.29
Retirement	Operating					240,846	240,846	20,070.50
Medicare	Operating					13,135	13,135	1,094.61
Grand Total						1,006,640	83,886.59	
Allocated Salaries			335,497					
Direct Salaries								
Water		107,705						
WTP		462,683	570,388					
			905,885					
			1.45%					
Total Medicare			13,135.33					

Eligible Employees Only

Notes:			Total Expense	%	Total	Grand Total
(A) - Consists of the following						
	MUNIS Support	Water/Sewer	-	60.00%	-	Direct Charge FY08
		GL/Budget/AP	10,369	2.00%	207	
		Payroll	3,274	2.00%	65	
	Meter Guns	Support		60.00%	-	273
(B) Collector Salary	Gilbert	Sr Acct Clerk	32,279			
	Gath	Sr Acct Clerk	22,087			
	Langlois	Coll Specialist	52,137			
	Lightfoot	Collector	84,335			
			190,838	10%	19,084	
	Blakeney	Oper Assistant	64,613	60%	38,768	57,852
(C) Treasurer Salary	Ewing	Payroll Spec	50,145			
	Smith	Treasurer	70,425			
	Carney	Sr Acct Clerk	13,417			
			133,987			
(D) Comm Dev	Sadwick	Director	96,281			
	Polchopek	Conservation	58,508			
	DiPrimio	Admin Sec	54,657			
			209,446	1.50%	3,142	
	Jaquez	Project Manager	44,547	20.00%	8,909	
	Stein	Engineer	67,429	10.00%	6,743	18,794
(E) Building Dept	Sargent	Plumbing Insp	22,185	25.00%	5,546	100% to Sewer
	Colantuoni	Bldg Comm	81,336	5.00%	4,067	
	Johnson	Asst Bldg Com	64,371	5.00%	3,219	
	Milano	Permit Tech	45,440	40.00%	18,176	
	Cathcart	Permit Tech	50,145	5.00%	2,507	33,515

Source: FY08 Budget Projection 3/7/08 - Balanced Budget